

Walton Community Health Improvement Partnership (WCHIP)

"A Healthy Walton Begins Today - Join the Movement!"

Walton Community Health Improvement Partnership	STEERING COMMITTEE MINUTES
Date: October 21, 2015	Time: 0900-1100 / Small Conference Room
Leader: Jamie Carmichael	Facilitator:
Recorder(s): B. Gill	Timekeeper:
Attendees: Brenda Blitch, Kay Brady, Bryan Callahan, Jamie Carmichael, Brandi Gill, Holly Holt, Latilda Hughes, Chris Mitchell, Tina Odom, and Becky Washler. Guests – Greer Creehan, Senior Community Health Nurse, DOH – Walton and Karen Johnson, Public Health Officer for DOH – Holmes/Washington	
Meeting Purpose: Mobilizing for Action through Planning and Partnerships (MAPP) – a strategic approach to community health improvement.	

AGENDA

1. **Updates on CHNA Activities** (Sacred Heart) – Becky Washler
 - a. *CHNA – Becky Washler explained that the main focus for this meeting was to review the data and gain consensus of how to proceed in selecting priorities once all data could be reviewed. The Community Health Assessment survey summary frequency tables from 253 surveys from the vulnerable and general populations was presented. It was explained that some general population surveys were performed online and vulnerable population surveys performed on paper that may have been counted in the wrong category due to the method of submission. Therefore, the categorization of vulnerable and general population will be removed and changed to as online or paper survey responses.*

Becky informed the group that 70 surveys were excluded: Surveys with zip codes outside of Walton County (exception of Bruce and Ponce De Leon since actual residences may have been inside county lines); Surveys in which the participant did not include their zip code; Surveys stating residence was jail. Kay Brady expressed concerns that several of the elderly from her agency (Council on Aging) had left off their zip codes on their paper surveys. If they had, their surveys were among those excluded. A quick review of the excluded data was done in comparison to the previous data provided without the excluded zip codes and there were no marked variables in percentages that the committee felt would necessitate manually reviewing the surveys. Some indicators had data from Census Quick Facts provided and the committee reviewed and compared response percentages. As soon as the secondary data is available from the provider surveys, it will be used to cross tabulate with the "perception in the community" from the residents survey responses.

A comprehensive report on Walton county indicators from various data sources was shared next. The report was broken into two sections that were sorted by indicator type and performance. The indicator types were: Outcome/Mortality, Chronic Conditions, Tobacco Use, Alcohol/Substance Use, Diet and Exercise, Access to Care, Care Management, Preventable ED Use, Health System, Mental and General Health, Mother Infant Child, Socioecon/Environment, Injury Crime Violence, Communicable Disease, and Demographic. Most recent data source indicator performance was ranked according to previous indicator performance data collected. Discussion was held and due to the amount of data to be reviewed, committee members volunteered to participate on a data review committee to create a list of the top priorities identified from the data and present them to the WCHIP on November 17th. Data Committee members are Kay Brady, Bryan Callahan, and Becky Washler.

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- b. *Part 1 of the Forces of Change Assessment was conducted by Jamie Carmichael. The committee was divided into two groups and focused on forces of change categories – Economic, Environmental, Legal/Political, Social, and Technological/Scientific. The groups came up with a list of 48 Events, Factors and Trends affecting our public health and the health of our residents. The groups discussed the listed items and notations were taken. The list was going to be compiled into a matrix to be distributed to the Steering Committee in order to begin Part 2 completing a worksheet on identifying Threats and Opportunities. The November 17th WCHIP meeting will be used to review the results and complete the assessment.*
 - c. *Discussed next steps in MAPP process to be completed by December –*
 - i. *Conducting Community Themes and Strengths Assessment – encourage community participation/input November 17th*
 - ii. *Local Public Health Assessment to be completed sometime between now and December if we are going to have our data included in the CHNA report provided by Sacred Heart. Will check on the feasibility of conducting the assessment before December considering the holidays. This is a very comprehensive assessment and will take considerable amount of time.*
 - iii. *Community Health Status Assessment will be conducted after the other three MAPP Assessments have been completed and compiled.*
2. (Workgroup Leads) Community Health Improvement Plan – workgroup leads were provided the updated CHIP Implementation Plan from the WCHIP 09/16/15 meeting. Future reporting process and expectations were discussed. No workgroup updates were provided due to time constraints and will be provided at the regular WCHIP meeting November 17th.
 3. Draft agenda for the next WCHIP meeting scheduled for Tuesday, November 17, 2015 completed. Reviewed the September 16th WCHIP minutes, evaluation and attendees to seek opportunities for improvement.
 4. WCHIP Sustainability – No discussion at this time.
 5. Next Meetings: Note changes to 2015 scheduled for November and December 2015
 - a. WCHIP – November 17 (Tuesday)
 - b. WCHIP Steering – December 15 (Tuesday)
 6. Attachments:
 - a. Forces of Change Brainstorming Worksheet
 - b. Forces of Change – Threats and Opportunities Worksheet